



**Office of Judicial Administration
Indiana Office of Court Services
Adult Guardianship Office**

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2020 GRANT PROJECT TERMS AND CONDITIONS

1. The program shall collect data on:
 - a. the number of new seniors or incapacitated adults served by the program each quarter (new intakes);
 - b. the total number of seniors and incapacitated adults served by the program each quarter (includes existing cases and new intakes);
 - c. the number of seniors or incapacitated adults who were placed on a waiting list or otherwise “un-served” each quarter;
 - d. the number of seniors or incapacitated adults whose cases were closed each quarter, and the reason(s) for closure;
 - e. the number of new volunteers recruited each quarter;
 - f. the number of new volunteers trained each quarter;
 - g. the number of hours each volunteer spent conducting an investigation before the court appointed the program as a guardian each quarter, in addition to the number of hours each volunteer spent working on the case after a formal court appointment;
 - h. the number of active volunteers each quarter;
 - i. the number of contacts made by volunteers each quarter;
 - j. the number of full- and part-time personnel employed by the program each quarter;
 - k. the number of hours contributed by each volunteer spent in training;
 - l. the number of contacts made by staff each quarter;
 - m. the demographics of new seniors or incapacitated adults served by the program each quarter, including, but not limited to, their age, impairment, race, gender, and value of assets;
 - n. the demographics of active volunteers each quarter, including age, race, and gender;
 - o. the referral sources for new intakes accepted and declined by the program, and,
 - p. any other statistics, including outcome measurements, needed by the Adult Guardianship Office.
2. The program shall expand its volunteer base by at least 10 people by June 30, 2020;
3. The program shall expand the number of new seniors and incapacitated adults served by the program by at least 10 people by December 31, 2020;

4. The program shall commit to operating under the Adult Guardianship Office's 2020 Code of Ethics and Program Standards, which are attached to these terms and conditions and incorporated fully by reference; and
5. Failure to meet these grant terms and conditions may result in the suspension or termination of grant funds, or a loss of eligibility for future funding.

CERTIFICATION & ACKNOWLEDGMENT

I am the Program Director for the _____ VASIA program and have read the five (5) Grant Terms above and understand that the VASIA program must comply with these terms in order to be eligible for funding from the Adult Guardianship Office. I understand that if the program fails to comply with any of the Grant Terms, such noncompliance may jeopardize the program's ability to receive funds from the Adult Guardianship Office in the future.

Printed Name of the Program Director

Signature of the Program Director

Date

I am the President of the Governing Body for the _____ VASIA program and have read the five (5) Grant Terms above and understand that the VASIA program I oversee must comply with these terms in order to be eligible for funding from the Adult Guardianship Office. I understand that if the program fails to comply with any of the Grant Terms, such noncompliance may jeopardize the program's ability to receive funds from the Adult Guardianship Office in the future.

Printed Name of the President for the Governing Body

Signature of the President for the Governing Body

Date